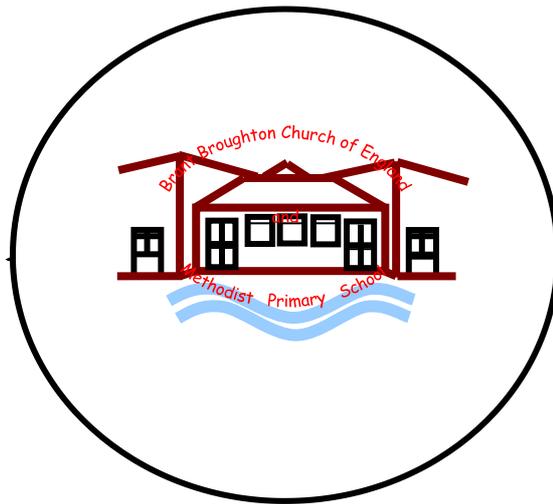


Brant Broughton Church of England Methodist Primary School



Charging and Remission Policy

March 2018

Brant Broughton Church of England & Methodist Primary School
Charging & Remission Policy

Introduction

The Governing Body are committed to the principle that all pupils, irrespective of parents/carers own financial circumstances, have equal access to the core and wider curriculum offered at Brant Broughton CE & Methodist Primary School.

The School operates a policy in line with county documents which state that no charge can be made for any statutory activities that take place in school hours although parents may be asked to make voluntary contributions to cover costs of visit or trips.

They recognise the valuable contribution that the wide range of additional activities, including clubs, out of school trips, residential and experiences of other environments, can make towards pupils' all round educational experience, their personal and social development as well as their academic achievement.

This policy sets out the Governing Body's policy for charging and remissions.

LA's Charging and Remission Policy

- Individual instrumental or vocal tuition, where this is over and above the requirements of the National Curriculum and/or an approved examination syllabus, where this takes place during the school day and is subject to the parent/carer requesting the tuition. (Children in the care of the Local Authority will continue to be entitled to free tuition).
- 'Optional extras' i.e. activities outside school time not related to statutory duties. Charges may be levied for in school and after school activities which incur a cost to the school budget not otherwise covered in full or part. The school will fund costs arising from Governors' decisions on remissions.
- Board and lodging on residential visits.
Charging is permitted for this element only, (other costs, such as transport etc., may be financed by voluntary contribution or from other sources).
If the visit is wholly or mainly in school hours, children whose parents are receipt of the benefits listed above, are entitled to the remission of these charges.
The cost involved will be met from the school's resources. Governors will determine and finance school policy and any remissions in addition to those required by law.
- Re-scrutiny of exam result.
Where parents request a re-scrutiny they are to pay all charges unless in special circumstances or Governors request a number of pupils rescrutinised.
- Exam entry for a) prescribed exam for which pupils have not been prepared by school, b) entry for an exam which is not on prescribed list or c) where preparation takes place outside school hours.

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A charge will be made and Governors will determine and finance any school policy on remissions

Voluntary Contributions by Parents

Parents may be invited to make voluntary contributions towards the cost of an activity for which a charge may be made, **but such requests must make it clear that there is no obligation to contribute. Pupils must not be treated differently according to whether or not their parents have agreed to make a voluntary contribution.**

If a trip is planned mainly within school hours, i.e. 50% or more of the trip, including transport time, is within school hours, parents may be invited to contribute, but **no pupil may be excluded from the trip because their parents have not contributed.**

Charges made to parents must not exceed the actual cost of the activity in order, for example, to raise additional funds to cover any short fall caused by parents opting not to contribute, although there is nothing to prevent other parents making a voluntary contribution over and above that cost.

Charging Parents for breakages and fines

Parents may be asked to pay a voluntary contribution towards the cost of replacing a broken window or a defaced, damaged or lost textbook etc. where this is the result of a pupil's actions, loss or accidental damage. This is included in the school behaviour policy so that parents and pupils are aware of the position.

Remissions

The Governing Body may remit charges in full or in part to parents after considering specific hardship cases. The Governing Body invites parents to apply, in the strictest confidence, for the remission of charges in part or in full. The Headteacher will authorise remission in consultation with the School Business Manager.

Children receiving Pupil Premium can receive the following subsidies for activities involving Extended Schools (clubs), Educational Visits (including residential), individual music tuition and uniform costs:

- Disadvantaged (CLA/FSM) up to 100% of costs
- Forces up to 15% of costs

This policy will be reviewed in 2021.

Signed: _____ (Chair) _____ (Date)